

REQUEST FOR EXTENSION TO THESIS/DISSERTATION DEADLINE

Extensions to the deadline for submission of a thesis/dissertation will be reviewed and approved on a special, case-by-case basis. The committee chair and the department head must sign this form. Their signatures indicate that they are aware of and approve this request, and thus will make themselves and all committee members available to review the thesis/dissertation and sign the signature page by the new deadline. They also acknowledge that if the new deadline is not met, the student must enroll in another semester of thesis/dissertation and contact the Graduate School to move their graduation term.

Note: Submission extensions are granted for no later than than the day grades are due for the semester. If more time is needed, please explain why in detail. No extension has been granted until you receive a response from the Graduate School. The Dean of the Graduate School will consult with the appropriate college dean before a decision is made.

Name: _____ ID#: _____

Email: _____ Telephone #: _____

Degree: (MS, PhD, MA, Med, etc.) _____ Major: (Agriculture, English, etc.) _____

This request is for: Spring 20
 Summer 20
 Fall 20

New Requested Deadline Submission Date:

New date cannot be after date grades are due for the intended semester

Reason for Extension Request (to be completed by committee chair): Please attach more pages if needed.

I hereby request an extension of the deadline to submit my thesis/dissertation and all required graduation documentation to the WTAMU Graduate School. I understand that extensions are granted only on a case-by-case basis and with approval from all required parties. I understand that all requests will be subject to approval from the Graduate School.

Student's Signature:

Date:

Committee Chair Signature:

Date:

Department Head Signature:

Date:

Graduate School Dean Signature:

Date: